ICD-10 Training FAQs:

1. <u>When does the ICD 10 Training Program begin?</u>

The Week of June 22nd, Maria Faer, Director of Training for CHCN, will send out an email to clinic leadership groups (CMOS, CFOs, IT, HR, Fiscal Managers, etc.) that contains a URL link for individuals to use for ICD 10 Training Registration. **By July 15th**, individuals who have registered for the training will receive a password and link to the training. Because the training is SELF-PACED, individuals can begin training **as early as July 15th**.

2. <u>What can a clinic do now to prepare for the upcoming training?</u>

Initially, each clinic will be allocated training spots proportionate to CHCN's data about the clinic's **TOTAL NUMBER OF PROVIDERS** (both Full and Part-time).

To help CHCN assure the correct number of training spots for your clinic (all sites), **by June 22**, please contact Maria Faer, CHCN Director of Training, and confirm with her your clinic's total number of providers, both full and part-time.

3. <u>How can an individual or clinic register for the ICD 10 Training?</u>

CHCN will provide the **REGISTRATION LINK** through a number of communications – the Weekly Update, CHCN Website (TRAINING page), and emails to leadership groups (CMOS, CFOs, IT , HR, Fiscal Managers, etc.). Each clinic is responsible for determining which clinicians and staff should take the training and assuring those individuals have access to the registration link.

4. <u>How does an individual at the clinic obtain access to the training?</u>

All individuals who have been designated by the clinic to take training must register online in order to receive the log-in and password information. Each person taking the training will have individual access so that the training can be completed at a time convenient to the clinic and individual. The **SELF PACED training** will be available 24/7 for 12 months.

5. <u>What if my clinic needs more training slots for providers than we have been designated at the start of the program?</u>

Contact Maria Faer, Director of Training, at mfaer@chcnetwork.org to discuss additional training slots.

6. <u>How do I get more information about the content of the training?</u>

Contact Maria Faer, Director of Training, at mfaer@chcnetwork.org .